

AGENDA FOR  
BOARD OF SCHOOL TRUSTEES  
REGULAR MEETING

Elkhart Community Schools  
Elkhart, Indiana

June 28, 2016

CALENDAR

Jun	28	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Jun	28	Immediately following	Executive Session, J.C. Rice Educational Services Center
Jun	28	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Jun	29	6:30 p.m.	Public Work Session/Community Meeting, North Side Middle School
Jul	11	6:30 p.m.	Public Work Session/Community Meeting, Pierre Moran Middle School
Jul	12	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Jul	12	Immediately following	Executive Session, J.C. Rice Educational Services Center
Jul	12	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Jul	19	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center

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- A. CALL TO ORDER/PLEDGE
- B. INVITATION TO SPEAK PROTOCOL
- C. Gift Acceptance - The administration recommends Board acceptance with appreciation recent donations made to the Elkhart Community Schools.
- D. MINUTES -
  - June 14, 2016 – Public Work Session
  - June 14, 2016 – Regular Board Meeting
  - June 15, 2016 – Public Work Session/Community Meeting
  - June 21, 2016 – Public Work Session
  - June 21, 2016 – Public Work Session/Community Meeting
  - June 23, 2016 – Public Work Session/Community Meeting
- E. SPECIAL RECOGNITION
  - Administrative Retirees
  - Classified Retirees
- F. TREASURER'S REPORT
  - Consideration of Claims
  - Financial Report – January 1, 2016 – May 31, 2016

Fund Loans – The Business Office reports on fund loans made at the end of May 2016.

Food Service Vehicle Purchase – The Business Office requests authorization to purchase a food service truck.

Resolution for Internal Controls - The Business Office seeks Board adoption of a resolution authorizing Internal Control standards as advised by the State Board of Accounts, as initially presented at the Board’s June 14<sup>th</sup> regular meeting.

Fundraisers - The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

G. NEW BUSINESS

New Course Offerings – The administration seeks Board approval of proposed new course offerings.

Board Policy BHD – Board Member Compensation, Insurance and Expenses - The administration presents proposed revisions to Board Policy BHD – Board Member Compensation, Insurance and Expenses, for initial consideration.

Grant Approval – The administration recommends approval for the submission of a grant application to Monogram Loves Kids Foundation for a Violin Purchase Grant from Elkhart Central High School orchestra.

Grant Approval – The administration recommends approval for the submission of a grant application to the Indiana Department of Education for Title I, Part A, SY 2016-2017 Grant from Elkhart Community Schools.

H. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

I. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

J. ADJOURNMENT



ELKHART AREA CAREER CENTER

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**ELKHART**  
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. ROBERT HAWORTH**  
**BOARD OF SCHOOL TRUSTEES**

**FROM: DR. DAVID BENAK**

**DATE: JUNE 28, 2016**

**RE: DONATION APPROVAL - EACC**

Francis Shembab has donated a 2001 Honda Insight, 2-door hatchback (VIN# JHMZE13771T001264), with an approximate value of \$1,575.00, to be used in our automotive services technology and automotive refinishing/collision repair classes.

Mike Maloney, lead instructor at our annex building, reports that this vehicle will be useful in our automotive classes and will be used by students for training purposes.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Francis Shembab  
53455 Bridgetowne Rd  
Bristol IN 46507





**ELKHART MEMORIAL HIGH SCHOOL**

2608 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5600



**ELKHART COMMUNITY SCHOOLS**

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: June 21, 2016  
TO: Dr. Rob Haworth  
Board of School Trustees  
RE: Donation Approval  
FROM: Jacquie Rost, Athletic Director

We are in receipt of an extracurricular donation in the amount of \$500.00 for the volleyball program. This donation will go towards lodging, food, and transportation costs for varsity overnight tourneys, team posters, and senior banners as well as other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

KIB Electronics  
2504 Jeanwood Drive  
Elkhart, IN 46514



**ELKHART MEMORIAL HIGH SCHOOL**

2608 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5600



**ELKHART COMMUNITY SCHOOLS**

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: June 24, 2016  
TO: Dr. Rob Haworth  
Board of School Trustees  
RE: Donation Approval  
FROM: Jacquie Rost, Athletic Director

We are in receipt of an extracurricular donation in the amount of \$500.00 for the volleyball program. This donation will go towards lodging, food, and transportation costs for varsity overnight tourneys, team posters, and senior banners as well as other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Forest River  
P.O. Box 3030  
Elkhart, IN 46515

MINUTES OF THE  
PUBLIC WORK SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

June 14, 2016

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – 5:30 p.m.

Board Members  
Present:

Glenn L. Duncan  
Susan C. Daiber  
Karen S. Carter

Carolyn R. Morris  
Dorisanne H. Nielsen  
Jeri E. Stahr  
Douglas K. Weaver

ECS Personnel Present:

Tony England  
Shawn Hannon  
Doug Hasler  
Rob Haworth

Dawn McGrath  
Pam Melcher  
Kevin Scott  
Dee Wappes  
Bob Woods

The Board heard a presentation from Shawn Hannon and Dee Wappes regarding the 2016-2017 assessment calendar; discussed potential revisions to Board Policy BHD; and agenda items for the regular Board meeting.

The meeting adjourned at approximately 5:45 p.m.

APPROVED:

\_\_\_\_\_  
Glenn L. Duncan, President

\_\_\_\_\_  
Carolyn R. Morris, Member

\_\_\_\_\_  
Susan C. Daiber, Vice President

\_\_\_\_\_  
Dorisanne H. Nielsen, Member

\_\_\_\_\_  
Karen S. Carter, Secretary

\_\_\_\_\_  
Jeri E. Stahr, Member

\_\_\_\_\_  
Douglas K. Weaver, Member

Time/Place

Roll Call

Topics  
Discussed

Adjournment

Signatures

MINUTES  
OF THE REGULAR MEETING  
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana  
June 14, 2016

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 7:00 p.m.

Place/Time

Board Members Present:	Glenn L. Duncan Susan C. Daiber Karen S. Carter	Carolyn R. Morris Dorisanne H. Nielsen Jeri E. Stahr Douglas K. Weaver
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Roll Call

President Glenn Duncan called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Call to Order

Mr. Duncan discussed the invitation to speak protocol.

Protocol

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): \$177.50 from Safe Fleet Mirrors to be used for a bullying prevention initiative; and a 2000 GMC Safari van valued at \$1,087.00 from DuMor Water Specialists to the Elkhart Area Career Center (EACC) to be used in the automotive technology and automotive refinishing/collision repair classes.

Gift Acceptance

By unanimous action, the Board accepted with appreciation the following donations made to Project Y: Monetary Donations: \$3,000.00 from Conn-Selmer and \$500.00 from Tom Naquin Auto Group. In-kind Donations: A-One Apparel, Signs & Designs for art and screen charges plus shipping on t-shirts (\$1,500.00), Beacon Medical Group for 1 gallon of sunscreen (\$200.00), the Elkhart Truth for a full page ad (\$2,593.75), and Welch Packaging for 8 cardboard corn hole sets (\$400.00). Assistance: the following City of Elkhart Departments – Aviation, Emergency Management, Fire, Parks & Recreation, and Police; Community Foundation of Elkhart County; ECS staffs from Building Services, Food Services, Central High School (CHS), and Memorial High School (MHS); and Kiwanis Club of Elkhart; In-kind Donations from Food Service vendors: Acosta, Alpha Baking, Commercial Foods, Dr. Pepper Snapple, General Mills, Gordon Food Services, Jones, JTM, Kellogg’s, Martin’s Supermarkets, Michael’s Food, Milford Valley, Pepsi, Pepsi Co/Frito Lay, Piazza Produce, Prairie Farms, Ritchie Marketing, Schwan’s, SMART Systems, Stanz Food Service, Twisted Cow, and Waypoint.

Gift Acceptance



By unanimous action, the Board approved the following minutes:  
May 24, 2016 - Public Work Session  
May 24, 2016 – Regular Board Meeting  
June 7, 2016 – Public Work Session/Community Meeting  
June 8, 2016 – Public Work Session/Community Meeting

Approval of Minutes

By unanimous action, the Board approved payment of claims totaling \$7,788,644.69 as shown on the June 14, 2016, claims listing. (Codified File 1516-138)

Payment of Claims

Kevin Scott, chief financial officer, presented a Resolution for Internal Control for initial consideration. The State Board of Accounts has advised schools statewide of a requirement to adopt a resolution acknowledging an Indiana code requirement that each school district follow the minimum internal control standards outlined in IC 5-11-1-27. The resolution will be brought to the Board for adoption at the June 28<sup>th</sup> meeting.

Resolution for Internal Control

By unanimous action, the Board approved food service bids with a grand total of all bids of \$3,241,312.62 to the lowest, most responsive and responsible bidders: food bids to Gordon Food Service, Stanz Food Service, and Commercial Foods; commodity bids to Gordon Food Service and Stanz Food Service; fresh produce to Gordon Food Service and Piazza Produce; supply bids to Gordon Food Service, Stanz Food Service, Wallace Packing, Daxwell, Central Poly Corp., and Commercial Foods; fresh bakery bids to Alpha Bakers and Aunt Millie's; frozen bakery bids to Gordon Food Service and Stanz Food Service; and dairy bids to Prairie Farms and Gordon Food Service. (Codified File 1516-139)

Food Service Bids

By unanimous action, the Board approved proposed school fundraisers in accordance with Board policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1516-140)

Fundraiser Approval

By unanimous action, the Board approved extra-curricular purchases for CHS choir to purchase 11 blue dresses and 22 glitter pins for \$1,400.63 to be used by Shades of Blue.

Extra Curricular Purchases

By unanimous action, the Board approved proposed new Board Policy DP – Materiality and Process for Reporting Material Items, as initially presented at the Board's May 24<sup>th</sup> meeting.

Board Policy DP

Levon Johnson, supervisor of corporate/community partnerships, provided an update on secondary school partnerships. Mr. Johnson reported on the five areas of partnerships: financial, advisory board, curricular, extra-curricular, and service organizations. His research has shown the elementary schools have more partnerships than secondary. Strong support comes from the Elkhart Education Foundation, Five Star, Lifeline, Boys and Girls Club, and Church Community Services, as well as Premier Arts at Pierre Moran and Drums Alive at West Side. Continuing efforts are being made to bring in more partners, meet with the roundtable for business education, and work with career pathways.

Secondary Partnerships Report

By unanimous action, the Board approved new course offerings in accordance with Board policy. New courses include: American Sign Language I, II, III, and IV, Science Research - Independent Study, Jewelry, and Digital Design. (Codified File 1516-141)

New Course Offerings

By unanimous action, the Board approved changes to the 2016-2017 School Board Meeting Calendar. (Codified File 1516-142)

2016-2017 Board Meeting Calendar

By unanimous action, the Board adopted a resolution regarding the purchase of real estate at 1000 McPherson Street and a Lease Agreement subsequent to the purchase. (Codified File 1516-143)

Resolution

By unanimous action, the Board approved proposed revisions and waived second reading of Board Policy GDBA-10 – Employees in Miscellaneous Positions Compensation Plan effective July 1, 2016.

Board Policy GDBA-10

By unanimous action, the Board confirmed the submission of a grant application submitted to the Dollar General Literacy Grant for a GrapeSEED Literacy Grant for \$3,980.00 from Hawthorne Elementary. (Codified File 1516-144)

Grant Confirmation

By unanimous action, the Board approved an overnight trip request for Pinewood's sixth grade classes to travel to Camp Friedenswald, in Cassopolis, MI on September 7 thru 9 for an environmental outdoor/team building experience.

Overnight Trip Request

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the June 14, 2016 listing and addendum. (Codified File 1516-145)

Conference Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel Report

A consent agreement regarding retirement and severance benefits for certified staff member. (Codified Files 1516-146)

Consent Agreement

<p>Employment of the following six (6) certified staff members for the 2016-2017 school year:</p> <ul style="list-style-type: none"> <li>Sammuel Brown – TBD/Elementary</li> <li>Aaron Fitz – math at Central;</li> <li>Wendy Goley – TBD/Elementary</li> <li>Abigail Kimbrell – TBD/Elementary</li> <li>Rachel Mallo – TBD/Elementary</li> <li>Jennifer Summers – science at Memorial</li> </ul>	Certified Employment
<p>Retirement of the following three (3) certified staff members on dates indicated, with years of service in parenthesis:</p> <ul style="list-style-type: none"> <li>Toni McDougal –Special Education Supervisor 6/30/16 (41)</li> <li>Martha Strickler – Principal at Cleveland, 6/15/16 (19)</li> <li>Bernadette Taylor – Assistant Principal at Memorial, 6/24/16 (11)</li> </ul>	Certified Retirement
<p>Resignation of the following six (6) certified staff members effective on dates indicated:</p> <ul style="list-style-type: none"> <li>Daniel Farison - music at Pierre Moran, 6/1/16</li> <li>Megan Farison - music at Memorial, 6/1/16</li> <li>Michelle Foster - grade 5 at Daly, 6/1/16</li> <li>Lori Hoese - math at West Side, 6/1/16</li> <li>Derek Swartzendruber - science at Central, 6/1/16</li> <li>Molly Wain - grade 1 at Riverview, 6/1/16</li> </ul>	Certified Resignation
<p>Parental leave for certified staff member Megan Fitz, grade 2 PEP at Pinewood, beginning 8/2/16 and ending 5/26/17.</p>	Certified Leave
<p>A consent agreement regarding retirement and severance benefits for a classified employee. (Codified Files 1516-147)</p>	Consent Agreement
<p>Resignation of the following four (4) classified employees effective on dates indicated:</p> <ul style="list-style-type: none"> <li>Gladys Ballard - custodian at Pierre Moran, 5/27/16</li> <li>Jeffrey Coyner - electrician at Building Services, 5/20/16</li> <li>Antoinette Robinson - food service at Hawthorne, 5/26/16</li> <li>Veronica Santana - paraprofessional at Beck, 6/1/16</li> </ul>	Classified Resignations
<p>Regular employment of the following three (3) classified employees, who have successfully completed their probationary periods, on dates indicated:</p> <ul style="list-style-type: none"> <li>Telitha Army - food service at Beck, 6/1/16</li> <li>Tamara Hockabout - secretary at EACC, 6/13/16</li> <li>Therese Kauffman - custodian at Beardsley, 5/30/16</li> </ul>	Classified Employment
<p>Termination of classified employee Earlisha Booth, food service at Hawthorne, in accordance with Board Policy GDPD, Section I, c, g.</p>	Classified Termination
<p>Administrative appointment of Jeff Komins to Energy Education Specialist/Elementary Activities effective July 21, 2016.</p>	Administrative Appointment

By unanimous action, the Board authorized ECS to support a Regional Cities of Northern Indiana project application for the Market District Ice Sports Facility. The Elkhart Community School System is one of the municipal partners in the project and plans to employ this project as an academic and athletic competitive attraction tool in the development of their enrollment, talent and retention efforts. This project helps to diversify the recreational sports activities in the region providing more opportunity for fitness, wellness and community interaction for families, business and school systems.

From the Superintendent

The Board recognized Dan Burton, band at Central and Pierre Moran, and Tim Carnall, band at Memorial and West Side, for receiving Michiana Outstanding Music Educator Awards.

From the Board

The Board requested Board Policy BHD – Board Member Compensation, Insurance and Expenses be revised to eliminate “up to a limit of twelve (12) such meetings or work sessions per year shall be paid.” from Section 1.B. The requested policy revisions will be brought before the Board at the June 28<sup>th</sup> meeting.

From the Board

The meeting adjourned at approximately 7:40 p.m.

Adjournment

APPROVED:

Signatures

\_\_\_\_\_  
Glenn L. Duncan, President

\_\_\_\_\_  
Susan C. Daiber, Vice President

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Karen S. Carter, Secretary

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Carolyn R. Morris, Member

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Dorisanne H. Nielsen, Member

\_\_\_\_\_  
Jeri E. Stahr, Member

\_\_\_\_\_  
Douglas K. Weaver, Member

MINUTES OF THE  
PUBLIC WORK SESSION/COMMUNITY MEETING  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

June 15, 2016

West Side Middle School, 101 S. Nappanee Street, Elkhart, IN – 6:30 p.m.

Time/Place

Board Members  
Present:

Glenn L. Duncan  
Susan C. Daiber  
Karen S. Carter

Carolyn R. Morris  
Dorisanne H. Nielsen  
Jeri E. Stahr  
Douglas K. Weaver

Roll Call

Superintendent Rob Haworth conducted a community information and feedback session to get public input on the district's strategic planning efforts.

Topics  
Discussed

The meeting adjourned at approximately 8:45 p.m.

Adjournment

APPROVED:

Signatures

\_\_\_\_\_  
Glenn L. Duncan, President

\_\_\_\_\_  
Carolyn R. Morris, Member

\_\_\_\_\_  
Susan C. Daiber, Vice President

\_\_\_\_\_  
Dorisanne H. Nielsen, Member

\_\_\_\_\_  
Karen S. Carter, Secretary

\_\_\_\_\_  
Jeri E. Stahr, Member

\_\_\_\_\_  
Douglas K. Weaver, Member

MINUTES OF THE  
PUBLIC WORK SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

June 21, 2016

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 7:00 a.m.

Time/Place

Board Members

Present:

Glenn L. Duncan

Susan C. Daiber

Karen S. Carter

Carolyn R. Morris

Dorisanne H. Nielsen

Jeri E. Stahr

Roll Call

Absent:

Douglas Weaver

ECS Personnel Present: Rob Haworth

Doug Thorne

The Board met to review proposed bylaws and revisions to the policies adopted for Elkhart Community Schools.

Topics  
Discussed

The meeting adjourned at approximately 8:40 a.m.

Adjournment

APPROVED:

\_\_\_\_\_  
Glenn L. Duncan, President

\_\_\_\_\_  
Carolyn R. Morris, Member

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Susan C. Daiber, Vice President

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Dorisanne H. Nielsen, Member

\_\_\_\_\_  
Karen S. Carter, Secretary

\_\_\_\_\_  
Jeri E. Stahr, Member

\_\_\_\_\_  
Douglas K. Weaver, Member

Signatures

MINUTES OF THE  
PUBLIC WORK SESSION/COMMUNITY MEETING  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

June 21, 2016

North Side Middle School, 300 Lawrence Street, Elkhart, IN – 6:30 p.m.

Board Members  
Present:

Glenn L. Duncan  
Susan C. Daiber  
Karen S. Carter

Carolyn R. Morris  
Dorisanne H. Nielsen  
Jeri E. Stahr  
Douglas K. Weaver

Time/Place

Roll Call

Superintendent Rob Haworth conducted a community information and feedback session to get public input on the district's strategic planning efforts.

Topics  
Discussed

The meeting adjourned at approximately 9:30 p.m.

Adjournment

APPROVED:

Signatures

\_\_\_\_\_  
Glenn L. Duncan, President

\_\_\_\_\_  
Carolyn R. Morris, Member

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Susan C. Daiber, Vice President

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Dorisanne H. Nielsen, Member

\_\_\_\_\_  
Karen S. Carter, Secretary

\_\_\_\_\_  
Jeri E. Stahr, Member

\_\_\_\_\_  
Douglas K. Weaver, Member

MINUTES OF THE  
PUBLIC WORK SESSION/COMMUNITY MEETING  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

June 23, 2016

Pierre Moran Middle School, 200 W. Lusher Avenue, Elkhart, IN – 6:30 p.m.

Time/Place

Board Members  
Present:

Glenn L. Duncan  
Susan C. Daiber  
Karen S. Carter

Carolyn R. Morris  
Dorisanne H. Nielsen  
Douglas K. Weaver

Roll Call

Absent:

Jeri E. Stahr

Superintendent Rob Haworth conducted a community information and feedback session to get public input on the district's strategic planning efforts.

Topics  
Discussed

The meeting adjourned at approximately 9:10 p.m.

Adjournment

APPROVED:

Signatures

\_\_\_\_\_  
Glenn L. Duncan, President

\_\_\_\_\_  
Carolyn R. Morris, Member

\_\_\_\_\_  
Susan C. Daiber, Vice President

\_\_\_\_\_  
Dorisanne H. Nielsen, Member

\_\_\_\_\_  
Karen S. Carter, Secretary

\_\_\_\_\_  
Jeri E. Stahr, Member

\_\_\_\_\_  
Douglas K. Weaver, Member



# ACCOUNT BALANCES/INVESTMENT DETAIL

MAY 2016

PETTY CASH \$ 500.00

## GENERAL ACCOUNTS:

Lake City Bank	11,376,996.42
Lake City Bank - Merchant Account	992,062.34
Teachers Credit Union	2,827,411.08
BMO Harris Bank (UMR insurance)	407,420.00

## SCHOOL LUNCH ACCOUNTS:

Lake City Bank	(165,969.47)
Change Fund	2,110.00

## TEXTBOOK RENTAL ACCOUNTS:

Chase Bank	1,640,155.46
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## PAYROLL ACCOUNTS:

Lake City Bank - Payroll Account	768,127.88
Lake City Bank - Flex Account	59,473.47
Teachers Credit Union-Payroll Account	50,237.68
Teachers Credit Union - Flex Account	11,659.13

## INVESTMENTS:

Lake City Bank Certificate of Deposit	0.00
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**\$ 17,970,183.99**



BUSINESS OFFICE

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**ELKHART**  
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: Mr. Douglas A. Hasler**

**FROM: Tracey Bolin**

**DATE: May 31, 2016**

**LOANS – ONE FUND TO ANOTHER**

**The following loans were made on 05/31/16:**

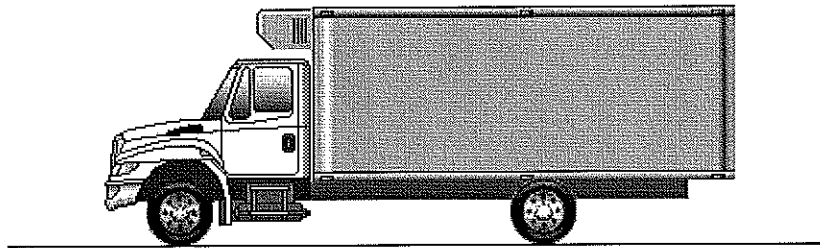
**\$322,000 to Fund 0160 Referendum Tax Levy Fund from Fund 0100 General Fund**

**\$114,000 to Fund 0410 Transportation Operating Fund from Fund 0100 General Fund**



**Prepared For:**  
Elkhart Community Schools  
Henry Lohmeyer  
2720 California Rd.  
Elkhart, IN 46514-1297  
(574)327 - 3206  
Reference ID: N/A

**Presented By:**  
Wiers International Trucks  
Tom Moran  
2111 Jim Neu Drive  
Plymouth IN 46563 -  
(574)936-4076



**Model Profile**

**2017 4300 SBA 4X2 (MA025)**

**MISSION:** Requested GVWR: 25500. Calc. GVWR: 26000  
Calc. Start / Grade Ability: 19.98% / 1.37% @ 55 MPH  
Calc. Geared Speed: 96.3 MPH

**DIMENSION:** Wheelbase: 189.00, CA: 121.90, Axle to Frame: 75.00

**ENGINE, DIESEL:** {Cummins ISB 240} EPA 2010, 240 HP @ 2400 RPM, 560 lb-ft Torque @ 1600 RPM, 2600 RPM Governed Speed, 240 Peak HP (Max)

**TRANSMISSION, AUTOMATIC:** {Allison 2100\_HS} 5th Generation Controls; Close Ratio, 5-Speed, With Overdrive; Less PTO Provision, Less Retarder, With 26,000-lb GVW & GCW Max.

**CLUTCH:** Omit Item (Clutch & Control)

**AXLE, FRONT NON-DRIVING:** {Navistar Select} I-Beam Type, 10,000-lb Capacity

**AXLE, REAR, SINGLE:** {Dana Spicer 19060S} Single Reduction, Hypoid Gearing, 19,000-lb Capacity, 190 Wheel Ends  
Gear Ratio: 4.63

**CAB:** Conventional

**TIRE, FRONT:** (2) 11R22.5 ECO PLUS HS3 (CONTINENTAL) 495 rev/mile, load range G, 14 ply

**TIRE, REAR:** (4) 11R22.5 HDL2 (CONTINENTAL) 493 rev/mile, load range H, 16 ply

**SUSPENSION, REAR, AIR, SINGLE:** {International} Ride Optimized Suspension (IROS); 20,000-lb Capacity, 9.25" Ride Height, With Shock Absorbers

**PAINT:** Cab schematic 100GA  
Location 1: 9219, Winter White (Std)  
Chassis schematic N/A

<u>Description</u>	<u>(US DOLLAR)</u>	<u>Price</u>
Factory List Prices:		
Product Items		
Service Items		
Total Factory List Price Including Options:		\$94,144.00
Freight	\$2,200.00	
Total Freight:		\$2,200.00
Total Factory List Price Including Freight:		\$96,344.00
Less Customer Allowance:		(\$31,644.00)
Total Vehicle Price:		\$64,700.00
Total Body/Allied Equipment:		\$42,800.00
Total Sale Price:		\$107,500.00
Total Per Vehicle Sales Price:		\$107,500.00
Net Sales Price:		\$107,500.00

Approved by Seller:

Accepted by Purchaser:

\_\_\_\_\_  
Official Title and Date

\_\_\_\_\_  
Firm or Business Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature and Date

**This proposal is not binding upon the seller without Seller's Authorized Signature**

\_\_\_\_\_  
Official Title and Date

**The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.**

**ELKHART COMMUNITY SCHOOLS  
RESOLUTION FOR INTERNAL CONTROLS**

WHEREAS, the Board of Trustees (the "Board") of the Elkhart Community Schools (the "School") understands the statutory requirements for internal controls as stated in IC 5-11-1-27; and

WHEREAS, the School will develop Internal Control procedures that demonstrate the segregation of duties into the four general categories: authorization, custody, recordkeeping and reconciliation; and,

WHEREAS, the School will develop Internal Control procedures that meet the standards of Control Environment, Risk Assessment, Control Activity, Information and Communication, and Monitoring; and,

WHEREAS, the School will communicate these requirements to administrative staff and other personnel, and

WHEREAS, the School will train the necessary personnel on the specific requirements; and, therefore,

BE IT RESOLVED, the Board hereby approves this resolution to satisfy the state requirement and will develop a policy for Internal Control Standards.

Adopted this 28th day of June, 2016.

**AYE**

**NAY**


BOARD OF SCHOOL TRUSTEES, ELKHART COMMUNITY SCHOOLS

ATTEST: \_\_\_\_\_, Secretary  
Board of School Trustees, Elkhart Community Schools

**Elkhart Community Schools**  
 Proposed School Fundraising Activities  
 June 28, 2016 Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Sponsor(s)
Central Band	Barnes and Noble will donate a percentage of all purchases to ECHS band on the fundraiser date.	8/27/2016	Tracy Korn & Daniel Burton
	<b>Please note the following fundraiser is presented for confirmation only.</b>		



## INSTRUCTION & LEARNING

PHONE: 574-262-5559

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### ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

June 23, 2016

TO: Board of School Trustees  
RE: New Course Proposal for:  
**THEATER PRODUCTION/4248**

#### *Essential Questions and Standards*

<http://www.doe.in.gov/standards/fine-arts-dance-music-theatre-visual-arts>  
(High School Visual Arts-pages 73-83)

#### *Assessments*

Assessments include Formative: Observations, Questioning, Discussion, Peer and Self-Assessment/Critiques. Summative: Students will be graded on Objectives Met, Composition/Organization of the Art Element, Neatness/Craftsmanship, Creativity, Personal Effort and Investment (Grading is based on timely assignment completion, effort and energy put into assignments both in and out of class and growth as an artist over the course of the semester. The measure of talent is the ability to work, not on aesthetic perfection. In other words, continuing improvement from one project to the next forms the basis of the final grade.)

#### *Student Activities*

Theatre Production is structured to provide students with the skills required to research, analyze and communicate theatrical design ideas in Sets, Lights and Costumes. Students will gain experience in the basic graphic techniques used by design professionals including freehand sketching and thumbnail drawing, figure drawing and watercolor painting, drafting in scale and mechanical perspective drawing. Study of design process and objectives and the nature of the collaborative environment will also be examined along with contemporary design and designers.

#### *Wording of the course description to be offered in the curriculum guide*

Theatre Production is based on the Indiana Academic Standards for Theatre and for Painting. Students enrolled in Theatre Production take on responsibilities associated with creating and constructing the theatre and music department sets. They read and analyze plays to prepare for production; conceive and realize a design for a production; including set, lighting, sound and costumes. These activities will incorporate elements of art in painting, analysis, response, creative process, and integrated studies. Students will critique the theatrical construction process and artistically support the theatre and music departments.

#### *Student needs met by this course*

WHERE LEARNING HAS NO LIMITS



Students will connect cross-curricularly with performance and visual arts and will take an educational approach to theatre that eventually enables them to perceive, visualize and realize practical theatrical designs. Contact with and control of the individual, creative, and expressive instinct is the intent, with an opportunity for hands-on-experience in the art and techniques of production. Imaginative problem solving, management of time and energy, proficiency of skills-in short, the practical disciplines and tools necessary for the effective realization of a creative vision will be studied and practiced as students work with the theatre and music departments to help fulfill their visual needs for shows and performances.

### ***College and Career Pathway***

Building construction is one of the nation's largest industries and includes a variety of professional occupations. Entry-level work is available to those who complete a training program or trade apprenticeship. Completion of a bachelor's degree program is common for managers.

### ***Data to support the demand for this course***

From 2001-2005, reports by the College Entrance Examination Board show that students of the arts continue to outperform their non-arts peers on the SAT. In 2005, SAT takers with coursework/experience in acting and play production scored 65 points higher on the verbal portion of the test and 34 points higher on the math portion than students with no coursework or experience in the arts. Scores for those with coursework in drama or theatre appreciation were 52 points higher on the verbal and 22 points higher on the math portion. (Source: The College Board, Profile of College-Bound Seniors National Report for 2001, 2002, 2004, and 2005. Data for these reports was gathered by the Student Descriptive Questionnaire, a self-reported component of the SAT that gathers information about students' academic preparation.)

In another study in Critical Links, James S. Catterall, Richard Chapleau, and John Iwanaga worked to determine if high school seniors who had been highly involved in the arts since at least eighth grade perform better academically than students who have not been involved in the arts. The study found that students enrolled in arts classes earned a higher GPA, performed better on standardized tests, performed more community service, watched fewer hours of TV, and reported less boredom in school: ...57.4 percent of high arts-involved students scored in the top two quartiles of standardized tests, compared to only 39.3 percent of low art-involved students; and 56.5 percent of high arts students scored in the top two quartiles in reading, compared to 37.7 percent of low arts students; and 54.6 percent of the high arts students scored in the top two quartiles of history/geography/citizenship tests, compared to 39.7 percent of low arts students. The same relationship was upheld when the lowest SES quartile of students was examined, though the difference was smaller in magnitude. (Catterall, Chapleau, Iwanaga, 1999, p. 70)

### ***Expected improved outcome***

Concepts, knowledge, and skills gained in theatre production which apply to or are relevant to many areas of students' present and future life, study and work. Preparation for advanced theatre study at the college level including theatre history, stagecraft, play production and directing.



## REQUIRED RESOURCES

**Software/Hardware:** Smart boards or projection device in each classroom. Class set of MacBooks for use with designing sets digitally. With four teachers, 450-500 students per semester, and courses requiring computers, we do not have enough to adequately teach.

**Digital Content:** None

**Materials/Supplies:** Tools and materials for drawing, drafting, painting and constructing.

**Printed Material, Text:** Optional: *Theatrical Design and Production*, 6th Edition by J. Michael Gillette and selections from plays/performances.

## THE OPPORTUNITY COST AND INSTRUCTIONAL CAPACITY:

There are no existing courses that might be impacted by reduction of enrollment due to the provision of this course. Teachers will be required to have a BS in Art Education. Currently our art educators are able to teach this course while most art teachers would have the ability to teach this course as well. No physical changes to the facilities are needed.





## INSTRUCTION & LEARNING

PHONE: 574-262-5559

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### ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

June 23, 2016

TO: Board of School Trustees

RE: New Course Proposal for:

### INTRODUCTION TO AGRICULTURE, FOOD AND NATURAL RESOURCES/5056

#### *Essential Questions and Standards*

[http://www.doe.in.gov/sites/default/files/standards/cte-agriculture/cf-ag-intro\\_to\\_afnr\\_7-8-14.pdf](http://www.doe.in.gov/sites/default/files/standards/cte-agriculture/cf-ag-intro_to_afnr_7-8-14.pdf) -  
Agriculture IAFNR standards

<http://www.doe.in.gov/sites/default/files/standards/science/2010-Science-Grade08.pdf> - 8<sup>th</sup> grade  
science standards

#### *Assessments*

Assessments are established by the CASE Agriscience Curriculum. They include projects, checks for understanding, and unit tests. There are also ECA available designed and created by the IAAE (Indiana Agriculture Association Educators) to evaluate the understanding of the objectives and standards of the course.

#### *Student Activities*

Students will be required to complete the following activities on a weekly basis:

1. Science Notebooks
2. Laboratory exercises
3. Projects
4. Presentations
5. Vocabulary
6. Close readings
7. Checks for understanding

#### *Wording of the course description to be offered in the curriculum guide*

Introduction to Agriculture, Food and Natural Resources is a two semester course that is highly recommended as a prerequisite to and a foundation for all other agricultural classes. The nature of this course is to provide students with an introduction to the fundamentals of agricultural science and business. Topics to be covered include: animal science, plant and soil science, food science, horticultural science, agricultural business management, landscape management, natural resources, agriculture

power, structure, and technology, careers in agriculture, leadership, and supervised agricultural experience. An activity and project based approach is used along with team building to enhance the effectiveness of the student learning activities

***Student needs met by this course***

This course meets the science standards for 8<sup>th</sup> grade. It will also generate each student with two additional high school elective credits.

***College and Career Pathway***

This course is the primary beginning course for all agricultural pathways.

***Data to support the demand for this course***

This course will not only serve to add a unique perspective to life sciences in the 8<sup>th</sup> grade it will reach a broader dynamic of our student population. This course will also generate CTE funds of approximately \$300/per student. Elkhart County is the 2<sup>nd</sup> largest Agricultural County in the State of Indiana.

***Expected improved outcome***

Students will have a broader perspective of life sciences, scientific methods and have gained valuable inquiry-based learning skills that will be needed as they continue their exploration in science in their secondary educational experiences.

**REQUIRED RESOURCES**

***Software/Hardware:*** CASE curriculum would require each 8<sup>th</sup> grade science classroom to have a COW available for student use. (Approximately 270 – 90 per middle school)

***Digital content:*** CASE curriculum will be provided to instructors after their completion of the training June 1st – 10<sup>th</sup>.

***Materials/Supplies:*** Upgrade of approximately \$300,000.00 in equipment over a 3 year period, this would include, microscopes, Vernier equipment and laboratory tools for the middle schools.

***Printed material, text:*** 5 text books per classroom, farm bureau material and FFA manuals. Students will have a notebook that will be produced by the teacher.

**THE OPPORTUNITY COST AND INSTRUCTIONAL CAPACITY:**

There are no existing courses might be impacted by reduction of enrollment due to the provision of this course. Teachers will be required to complete the Agricultural Core Assessment Exam. Twenty one ECS teachers have completed this training and certification. Teachers have already completed and are certified to teach agricultural classes in grades 5-12. No physical changes to the facilities are needed.





## INSTRUCTION & LEARNING

PHONE: 574-262-5559

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### ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

June 23, 2016

TO: Board of School Trustees

RE: New Course Proposal for:

### **SUPERVISED AGRICULTURE EXPERIENCE PROGRAM / 5228**

#### ***Essential Questions and Standards***

<http://www.doe.in.gov/sites/default/files/standards/cte-agriculture/sae.pdf>

#### ***Assessments***

The following assessments will be used to evaluate the student's participation in the SAE program.

- a. 10 new skills learned and attained and hours per skills
- b. List Goals of 6 problems/practices/activities/improved and how you reached each of them.
- c. Participation in at least 2 improvements projects at home, farmstead, or placement or complete a community service of at least ten hours. Projects should improve the beauty, value, or efficiency of the location, enhance student skills, and/or improve the community.
- d. A signed SAE letter of agreement between teacher, parent or employer, and student that clarifies what is expected and who will do what.
- e. Students will identify any special circumstances that had a major impact on their achievements in your SAE Program.
- f. What leadership skills did you learn which would improve your career goal during Summer SAE.

#### ***Student Activities***

Students will be required to at least 3 of the following:

1. List goals and work toward – min of 10
2. Skill based activities- complete 6
3. Community service
4. School Improvement
5. Internship
6. Research/Development
7. Entrepreneurship
8. Placement
9. Discovery activities- job shadow/volunteer
10. Record keeping- labor hours & task, production
11. Financial records- balance sheet, profit/loss

#### ***Wording of the course description to be offered in the curriculum guide***

Supervised Agricultural Experience (SAE) is designed to provide students with opportunities to gain experience in the agriculture field(s) in which they are interested. Students should experience and apply

WHERE LEARNING HAS NO LIMITS

what is learned in the classroom, laboratory, and training site to real-life situations. Students work closely with their agricultural science and business teacher(s), parents, and/or employers to get the most out of their SAE program. This course should be offered each semester as well as during the summer session. SAE may be offered as a Cooperative Education Program.

***Student needs met by this course***

This course is an elective for students in grades 8-12. This would provide an additional high school credit for eighth grade students for summer participation as well as credit for high school students. There is a maximum of 8 high school credits that can be earned through this program.

***College and Career Pathway***

This is a supplementary course for all agriculture pathways/ acts as an internship.

***Data to support the demand for this course***

This course will not only serve to add a unique perspective to life sciences in the 8th grade it will reach a broader dynamic of our student population. This course will also generate CTE funds.

***Expected improved outcome***

Students will have broader perspective of internships and workplace situations. Students will understand and experience the workplace and research fields.

**REQUIRED RESOURCES**

***Software/Hardware:*** AET

***Digital Content:*** None

***Materials/Supplies:*** Cost is approximately \$100/ 45 students (\$4.50 per student) in addition – School gardens at the middle schools to increase opportunities for students. (These are likely funded by Food For Grant through the National FFA)

***Printed Material, Text:*** None. Computer based.

**THE OPPORTUNITY COST AND INSTRUCTIONAL CAPACITY:**

There are no existing courses that might be impacted by reduction of enrollment due to the provision of this course. This is primarily a summer school course to enhance the students' opportunities and experiences. Teachers will be required to complete the Agricultural Core Assessment Exam. Twenty one ECS teachers have completed this training and certification. Teachers are already in the middle schools and career center teaching additional agricultural courses. No physical changes to the facilities are needed.





## INSTRUCTION & LEARNING

PHONE: 574-262-5559

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### ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

June 23, 2016

TO: Board of School Trustees

RE: New Course Proposal for:

#### **HUMAN AND SOCIAL SERVICES I/5336**

#### ***Essential Questions and Standards***

[http://www.doe.in.gov/sites/default/files/standards/cte-family-and-consumer-sciences/cf-fcs-humansocialservicesi\\_8-1-14.pdf](http://www.doe.in.gov/sites/default/files/standards/cte-family-and-consumer-sciences/cf-fcs-humansocialservicesi_8-1-14.pdf)

#### ***Assessments***

[http://www.doe.in.gov/sites/default/files/standards/cte-family-and-consumer-sciences/cf-fcs-humansocialservicesi\\_8-1-14.pdf](http://www.doe.in.gov/sites/default/files/standards/cte-family-and-consumer-sciences/cf-fcs-humansocialservicesi_8-1-14.pdf)

#### ***Student Activities***

Guest speakers, collaboration assignments, job shadowing, field trips and class projects

#### ***Wording of the course description to be offered in the curriculum guide***

Human and Social Services I is an introductory/exploratory course for students interested in careers in human and community services and other helping professions. Areas of exploration include family and social services, youth development, and adult and elder care, and other for-profit and non-profit services. Students will be introduced to human and social services professions through presentations from a variety of guest speakers, job shadowing, field trips and introductory and exploratory field experiences. Case studies, role play, and application of professional codes of ethics will be utilized reflecting the challenges of working in diverse communities.

#### ***Student needs met by this course***

The course meets the students' needs by piquing interest of occupational careers related to human services. According to the Bureau of Labor and Statistics, "Employment for human service professionals is expected to grow by 25 percent by 2020. This growth is predicated on increased demand for health care and social services. The demographic shift of baby boomers aging will result in increased demand for geriatric services and social services accessed by retirees."

#### ***College and Career Pathway***

Human and Social Services is a specific career pathway known nationally as Human Services.

WHERE LEARNING HAS NO LIMITS

***Data to support the demand for this course***

Besides the growing need of this career pathway, our school's enrollment supports the demand for this course. We have enough students to offer 2 sections first semester and 3 sections 2nd semester.

***Expected improved outcome***

It is expected that students will have a better understanding of the many careers within the human and social services pathway. Students will be able to make informed decisions about their career preferences after completing this course.

**REQUIRED RESOURCES**

***Software/Hardware:*** To be determined.

***Digital Content:*** Online textbooks \$69.95

***Materials/Supplies:*** An example of a DVD: Human Services Careers DVD Item #300014 UPC: 846742000775 \$79.95; DVDs, career pathway posters, classroom activities (To my most recent discovery, there are only 5 other high schools in the state that are teaching this course.) We are still researching.

***Printed Material, Text:*** Printed textbooks \$69.95 (Goodheart-Willcox Publishers, 1st Ed) Teacher and additional supplemental resources will be ready this fall according to the publisher.

**THE OPPORTUNITY COST AND INSTRUCTIONAL CAPACITY:**

Preparing for College and Careers is now offered at the Junior High level. Human and Social Services replaces these classes. FACS/vocational teachers with a current teaching license can teach this class and currently the existing staff possesses the qualifications and capacity to teach this course along with other necessary courses. No physical changes to the facilities are needed.





*\*In response to 1 c.*

## **Human and Social Services Assessment Unit 1**

### An Introduction to Human and Social Services

1. What is the primary focus of the human services profession?
2. Summarize how the events of World War I, the Great Depression, and World War II changed how society viewed poverty.
3. Describe two programs that have resulted from the HHS.
4. Identify the broad employment categories in the field of human services and give an example of an occupation within each of these categories.
5. Compare and contrast early childhood development and services and personal care services.
6. How would you describe what is involved in working in the counseling and mental health services field?
7. What is the goal of having a personal home care aide?
8. Give an example of an entrepreneurial opportunity in human services.
9. Why should human services workers understand human life stage development?
10. What kinds of resources should human services workers be aware of when serving their clients?

### ***Sample of the textbook's table of contents:***

Principles of Human Services, 1st Edition, an introductory text designed specifically for high school students interested in learning about occupations in the field of human services. The text focuses on the five career pathways within the human services career cluster. Human services related careers in food and nutrition, clothing, and housing are also included. This student-friendly text provides a look at the aptitudes, attitudes, and skills; education and training; and specialized knowledge needed to succeed in a wide variety of human services careers. Students can also discover which careers are expected to experience growth in the future. A wide variety of activities provide built-in opportunities for discussion, higher-order thinking, and collaborative learning.

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**BOARD MEMBER COMPENSATION, INSURANCE AND EXPENSES**

Section 1. Compensation

- A. Notwithstanding any other statute, the Board of School Trustees of the Elkhart Community Schools shall have the power to pay each of its members a reasonable amount for service as such member, not to exceed two thousand dollars (2,000) per year (I.C.20-5-3-6).
- B. In addition, a per diem of \$50 per member for attending each properly advertised special purpose or work session meeting of the full Board ~~up to a limit of twelve (12) such meetings or work sessions per year shall be paid.~~ Conference attendance shall not qualify for a per diem. (I.C. 20-3-11-2(c) and I.C. 20-5-3-6 Revised)

Section 2. Insurance

Members of the Board of School Trustees shall be eligible to participate in the group health/life insurance plan of the school corporation on the same basis as members of the administrative group.

A. Health

Board members who choose to participate shall be provided a hospitalization, major medical, dental, and prescription drug insurance policy. Participating Board members shall select either a single or family plan from those plans offered to the employees of the Elkhart Community Schools.

B. Life

Board members who choose to participate in the insurance plan shall be provided a group term life insurance policy in the same amount as active full-time teachers.

Section 3. Expenses

The Board of School Trustees of the Elkhart Community Schools may reimburse members of the Board for expenses incurred in visiting schools outside the corporation and in attending regional, state, and national meetings or conferences pertaining to the Board's work.

Expenses may include travel, meals, lodging, and registration. In no case will the allowance be greater than actual expenditure for the member.



DATE: 6-16-16

TO: Dr. Robert Haworth, Superintendent  
Board of School Trustees

FROM: Kyle Weirich

SCHOOL /ENTITY APPLYING: Elkhart Central HS Orchestras

GRANT TITLE: Violin Purchase

GRANT APPLICATION READ  YES  NO

ENTITY APPLYING TO: Monogram Loves Kids Foundation

GRANT AMOUNT: \$9,695.74

GRANT SUBMISSION DEADLINE: July 11, 2016

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: *Frank Seigo*

**EXPLANATION OF GRANT:**

This project will serve students grades 9-12 who are a part of the Elkhart Central HS Orchestras. The grant would provide three high quality violins to the ECHS orchestra to rent out to students. These students would not be able to otherwise afford an instrument of this quality.

**IF PART OF GRANT, NOTIFY:**

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	

**SUSTAINABILITY PLAN:**

Elkhart Community Schools will pay for upkeep of the instruments and bows.

**WHERE/HOW WILL GRANT FUNDING BE UTILIZED:**

Fall, 2016: purchase of three violins, bows, cases, and shoulder rests from Quinlan & Fabish Music Co.

**WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:**

Kyle Weirich, ECHS Orchestra Director

BOARD:  APPROVED  DENIED

DATE OF BOARD APPROVAL



DATE: 6-23-2016

TO: Dr. Robert Haworth, Superintendent  
Board of School Trustees

FROM: Beth A. Williams

SCHOOL /ENTITY APPLYING: Elkhart Community Schools

GRANT TITLE: Title I, Part A SY 2016-2017

GRANT APPLICATION READ  YES  NO

ENTITY APPLYING TO: IDOE

GRANT AMOUNT: 3,496,213.12

GRANT SUBMISSION DEADLINE: 7-1-2016

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: *Beth A. Williams*

**EXPLANATION OF GRANT:**

Federal grant for Title I eligible schools

**IF PART OF GRANT, NOTIFY:**

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	

**SUSTAINABILITY PLAN:**

Annual grant

**WHERE/HOW WILL GRANT FUNDING BE UTILIZED:**

10 elementary schools and 1 middle school

**WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:**

Beth A. Williams

BOARD:  APPROVED  DENIED

DATE OF BOARD APPROVAL

**ELKHART COMMUNITY SCHOOLS**  
**Elkhart, Indiana**

DATE: June 22, 2016  
 TO: Dr. Robert Haworth, Superintendent  
 FROM: Dr. Dawn McGrath *Dawn McGrath*  
 RE: **Conference Leave Requests**  
**June 24, 2016 - Board of School Trustees Meeting**

The following requests for excused absences are recommended for approval:

2016 - 2017 CONFERENCES	EXPENSES	SUBSTITUTE
<p><b>SCHOOL NUTRITION ASSOCIATION ANNUAL NATIONAL CONFERENCE 2016</b></p> <p>This conference will include school nutritional professionals, industry members, and allied organizations representatives who will provide a fun, educational, and thought-provoking experience for school food service employees.</p> <p>San Antonio, TX</p> <p>July 10 - 13, 2016 (3 day's absence)</p> <p style="padding-left: 40px;">MARSHA HALL - FOOD SERVICES (0-0)</p> <p style="padding-left: 40px;">PAM MELCHER - FOOD SERVICES (0-0)</p> <p style="padding-left: 40px;">NICOLE SCHEETZ - FOOD SERVICES (0-0)</p>	\$1,827.00	\$0.00
<p><b>2016 UNDERSTANDING BY DESIGN (UBD) SUMMER WORKSHOPS WITH JAY MCTIGHE</b></p> <p>This conference is an overview of the UbD framework which offers a planning process and structure to guide curriculum, assessment, and instruction. Its two key ideas are contained in the title: 1) focus on teaching and assessing for understanding and learning transfer, and 2) design curriculum "backward" from those ends.</p> <p>Columbia, MD</p> <p>July 14 - 16, 2016 (0 day's absence)</p> <p style="padding-left: 40px;">VAL PRILLER - BEARDSLEY (0-0)</p> <p style="padding-left: 40px;">NICOLE SERGE - BEARDSLEY (0-0)</p>	\$3,165.00	\$0.00
<p><b>124TH ANNUAL CONVENTION FOR THE AMERICAN PSYCHOLOGICAL ASSOCIATION</b></p> <p>Ms. Alexander will be presenting at the convention as well as attending many workshops. She will share the information learned with her colleagues when she returns.</p> <p>Denver, Colorado</p> <p>August 2 - 5, 2016 (4 day's absence)</p> <p style="padding-left: 40px;">SHANTER ALEXANDER - PSYCHOLOGIST (0-0)</p>	\$0.00	\$0.00

2016 - 2017 CONFERENCES	EXPENSES	SUBSTITUTE
<b>FOR CONFIRMATION ONLY: (RECEIVED TOO LATE FOR PRIOR APPROVAL)</b>		
<b>PROJECT LEAD THE WAY (PLTW) LAUNCH LEAD TEACHER TRAINING</b>	\$2,307.75	\$0.00
This training model is designed to provide dynamic, intensive teacher training in STEM education through robust instructional support and face-to-face learning. PLTW utilizes a 3 phase process to provide comprehensive K-5 STEM education training, program resources, and teaching strategies for activity, project, and problem-based learning within the classroom.		
South Bend, IN		
June 28 - 30, 2016 (0 day's absence)		
TODD DOWIAT - BEARDSLEY (0-0)		
STEVE EVANS - BEARDSLEY (0-0)		
WENDY GOLEY - BEARDSLEY (0-0)		
	<b>\$7,299.75</b>	<b>\$0.00</b>
2015 YEAR-TO-DATE GENERAL FUNDS	\$15,398.78	\$1,500.00
2016 YEAR-TO-DATE GENERAL FUNDS	\$4,371.42	\$170.00
2015 YEAR-TO-DATE OTHER FUNDS	\$157,406.44	\$7,915.00
2015 YEAR-TO-DATE ADJUSTMENTS	(\$3,878.00)	(\$140.00)
2016 YEAR-TO-DATE OTHER FUNDS	\$116,900.54	\$12,880.00
2016 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
<b>GRAND TOTAL</b>	<b>\$290,199.18</b>	<b>\$22,325.00</b>

*(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)*



**TO: DR. ROBERT HAWORTH**  
**FROM: MR. DOUGLAS THORNE**  
**DATE: JUNE 28, 2016**

**PERSONNEL RECOMMENDATIONS**

**CERTIFIED**

- a. **Administrative Appointment** – The administration recommends confirmation of the following administrative appointments effective July 21, 2016:

<b>LaTosha Andrews-Bonds</b>	<b>Memorial/Assistant Principal</b>
<b>Holly Conley</b>	<b>Riverview/Assistant Principal</b>
<b>Christie Heerschop</b>	<b>Osolo/Assistant Principal</b>
<b>Jennifer Hinman</b>	<b>Bristol/Assistant Principal</b>
<b>Micah Lambert</b>	<b>Feeser/Assistant Principal</b>
<b>Carolyn Lesperance</b>	<b>Daly/Assistant Principal</b>
<b>Bradley Sheppard</b>	<b>TBD/Director of Secondary Education</b>

- b. **New Certified Staff** – We recommend the approval of the following new certified staff for employment in the 2016-17 school year:

<b>Erin Cisneros</b>	<b>Memorial/Science</b>
<b>Tricia Dailey</b>	<b>TBD/Elementary</b>
<b>Kristin Dutton</b>	<b>Elkhart Academy ~ Career Center/Special Education</b>
<b>Takita Earl</b>	<b>TBD/Elementary</b>
<b>Carlos Pruitt</b>	<b>TBD/Elementary</b>
<b>Marshall Sheely</b>	<b>Memorial/Social Studies</b>
<b>Nicole Stanifer</b>	<b>Central/FACS</b>
<b>Ryan Strozier</b>	<b>Memorial/Science</b>
<b>Rachel Titus</b>	<b>Central/Science</b>



c. **Resignation** – We report the resignation of the following employees:

<b>Jordan Bender</b> Began: 8/13/12	<b>Memorial/Business</b> Resign: 6/9/16
<b>Cami Berkey</b> Began: 8/4/15	<b>West Side/Language Arts</b> Resign: 6/1/16
<b>Jeramiah Bowman</b> Began: 7/28/15	<b>Central/Band</b> Resign: 6/10/16
<b>Kimberly Newburn</b> Began: 8/20/01	<b>Beck/Intervention</b> Resign: 6/15/16
<b>Jeremy Ruff</b> Began: 8/11/08	<b>North Side/Industrial Tech</b> Resign: 6/22/16
<b>Stephanie Ruff</b> Began: 8/11/08	<b>Central/Science</b> Resign: 6/22/16
<b>Lucas Saleh</b> Began: 8/13/12	<b>Elkhart Academy/Social Studies</b> Resign: 6/17/16
<b>Eliza Stoltzfus</b> Began: 8/26/15	<b>Beardsley/Grade 5</b> Resign: 6/1/16
<b>Kristina Turpin</b> Began: 12/15/14	<b>Beardsley/Grade 6</b> Resign: 6/14/16
<b>David Vanderhorst</b> Began: 8/4/15	<b>North Side/Business</b> Resign: 6/22/16

d. **Maternity Leave** – We recommend a maternity leave for the following employee:

<b>Heather Bechtel</b> Begin: 8/5/16	<b>Woodland/Kindergarten</b> End: 8/19/16
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e. **Parental Leave** – We recommend a parental leave for the following employee:

<b>Nicole Vesta Wade</b> Begin: 8/2/16	<b>Memorial/Special Education</b> End: 12/16/16
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## CLASSIFIED

- a. **Retirement** – We report the retirement of the following employees:

<b>Judith A. Miller</b> Began: 12/6/93	<b>Central/Secretary</b> Retire: 9/2/16 Years of Service: 22
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- b. **Resignation** – We report the resignation for the following classified employees:

<b>Shannon Baker</b> Began: 8/29/13	<b>Pinewood/Paraprofessional</b> Resign: 6/1/16
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<b>Dana Clark</b> Began: 9/15/14	<b>Eastwood/Paraprofessional</b> Resign: 6/1/16
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<b>Patricia Laws</b> Began: 1/28/16	<b>Pinewood/Food Service</b> Resign: 6/1/16
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<b>Rhanesha Woods</b> Began: 2/7/11	<b>Feeser/Paraprofessional</b> Resign: 6/30/16
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- c. **New Hires** – We recommend regular employment for the following classified employees:

<b>Joshua Burkholder</b> Began: 4/25/16	<b>Beck/Hawthorne/Custodian</b> PE: 6/20/16
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<b>Lois Keith</b> Began: 3/30/16	<b>Hawthorne/Paraprofessional</b> PE: 6/1/16
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<b>Karen Russell</b> Began: 3/28/16	<b>Cleveland/Food Service</b> PE: 5/30/16
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- d. **Health Leave** – We recommend an unpaid health leave for the following classified employee:

<b>Jane Bryant</b> Begin: 8/4/16	<b>Osolo/Paraprofessional</b> End: 5/26/17
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